

# UNIVERSITY OF CAPE TOWN

## FACULTY OF HUMANITIES POSTGRADUATE REGISTRATION 2021

### OVERVIEW

The University of Cape Town has adopted a policy of having a 'low density' campus for the first semester of 2021 due to the ongoing COVID-19 Pandemic. This means that registration cannot take place on campus as usual.

You will be required to register remotely via Peoplesoft. Different categories of students will be using different ways to register remotely. It is therefore important to review the registration plan and consult with the Faculty Office to determine which form of registration will apply to you specifically.

The clearance of International Students (i.e., visa, medical aid, and fee checks) is coordinated by the International Academic Programmes Office (IAPO) will also be done remotely. Students are thus not required to be on campus to pre-register but will be permitted to pre-register remotely prior to returning to campus. For any queries related to international clearance please liaise with [prereg@uct.ac.za](mailto:prereg@uct.ac.za).

Modes of Registration:

- *Remote Registration via PeopleSoft Service Requests: This is a new functionality being introduced to facilitate efficient, socially distanced registration. You will receive an online "activity guide" which replaces the need for a registration form. You will be required to complete the activity guide online, and then complete a curriculum form (in consultation with an advisor) and upload it to Peoplesoft, where it will be routed to the relevant signatories and data capturers.*
- *Online Registration and Programme Enrolment – These functions are open to all PhD, Research Masters, and structured coursework programmes. Structured Honours and PGDips have been configured for online registration.*

The mode of registration for the particular programme you intend to register for is specified in the [Faculty of Humanities Postgraduate Registration Schedule 2021](#). It is your responsibility to check that you are registering for the correct programme.

\*Unless specified otherwise in the registration schedule.



## KEY DATES

Registration will formally commence on the 15<sup>th</sup> of February 2021. It is vitally important to follow the detailed Postgraduate registration schedule which you may consult via the links below:

- [Faculty of Humanities Postgraduate Registration Schedule 2021](#)
- <http://www.students.uct.ac.za/students/current-students/registration>

## CURRICULUM ADVICE

It is imperative that you consult the Humanities Postgraduate Handbook to review your curriculum structure and course requirements prior to reaching out to your programme convenor for curriculum advice. You may access the handbook via:

<http://www.students.uct.ac.za/students/study/handbooks/current>

Socially distant Postgraduate curriculum advice can generally be sought via email, telephonically or via “virtual meetings” (Skype, Zoom, MS Teams, Google Hangouts). It is best to contact your programme convenor via email first to establish their availability and preferred mode of communication. The email address of your programme convenor and departmental administrator is hyperlinked in the [Faculty of Humanities Postgraduate Registration Schedule 2021](#)

You may start to liaise with your department about this from the [01 February 2021 onwards](#).

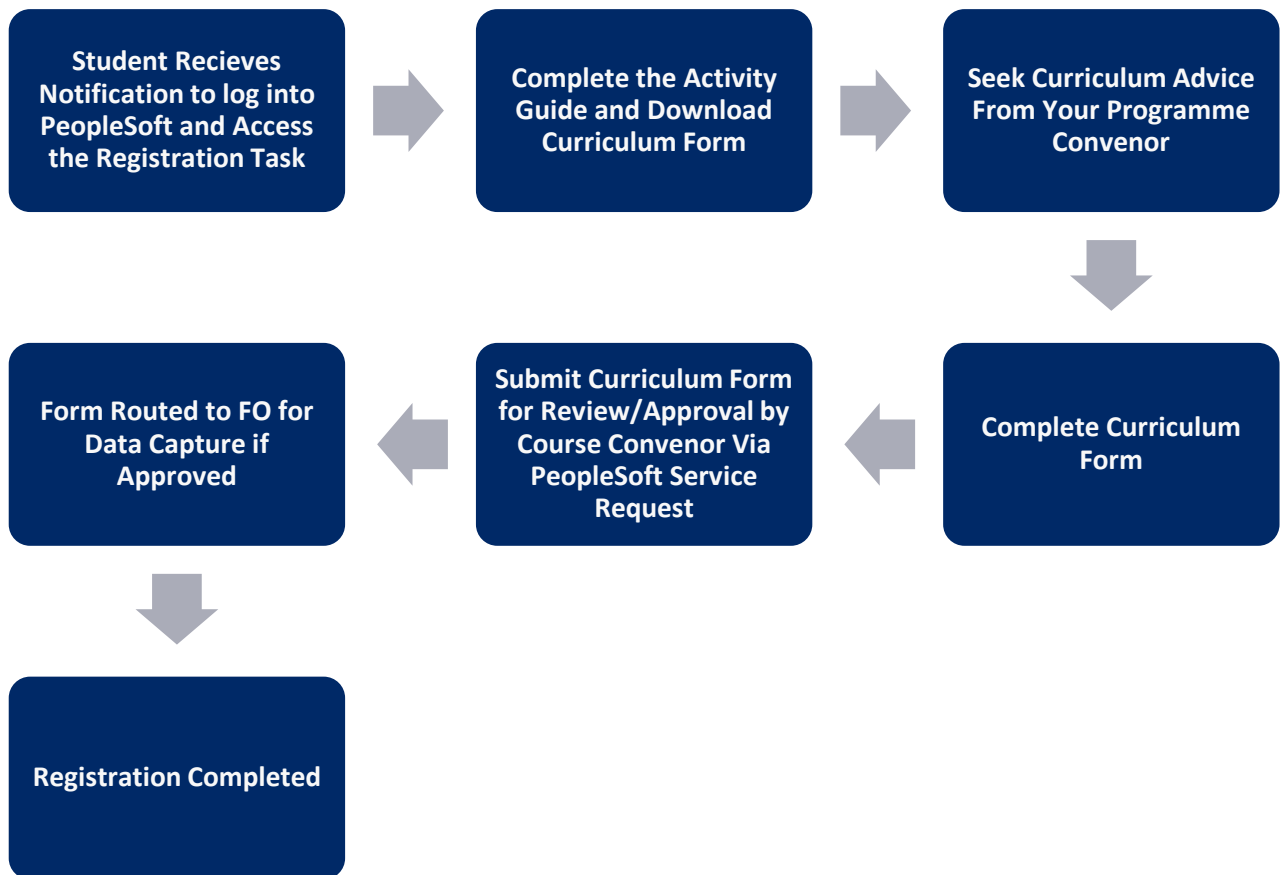
The PeopleSoft registration task will however only be assigned from [the 15<sup>th</sup> of February 2021 onwards](#).



## THE REGISTRATION PROCESS\*

The below process will apply if you are registering for:

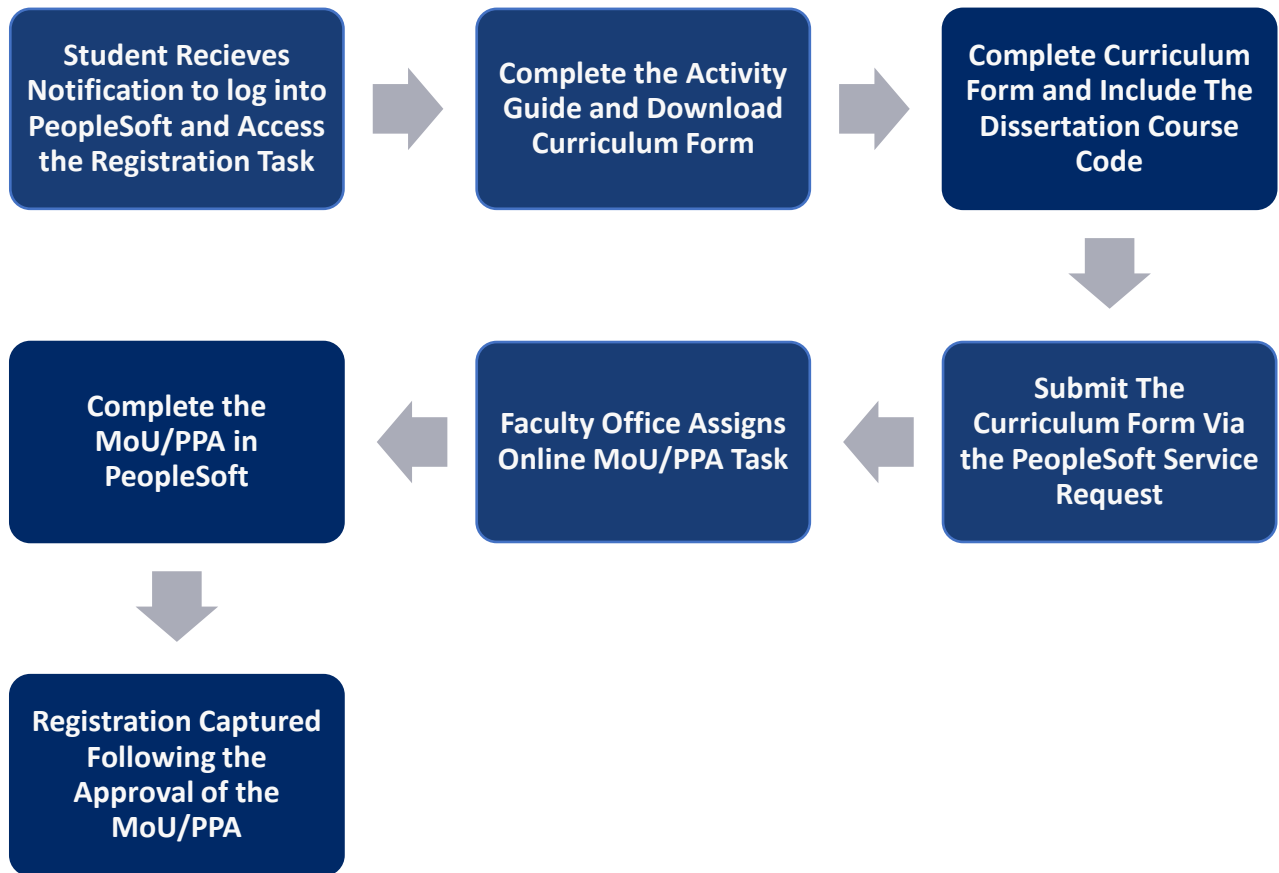
- Postgraduate Diploma
- Honours
- Masters Coursework



\*Unless specified otherwise in the registration schedule.



## Coursework Masters Students Registering for The Minor Dissertation

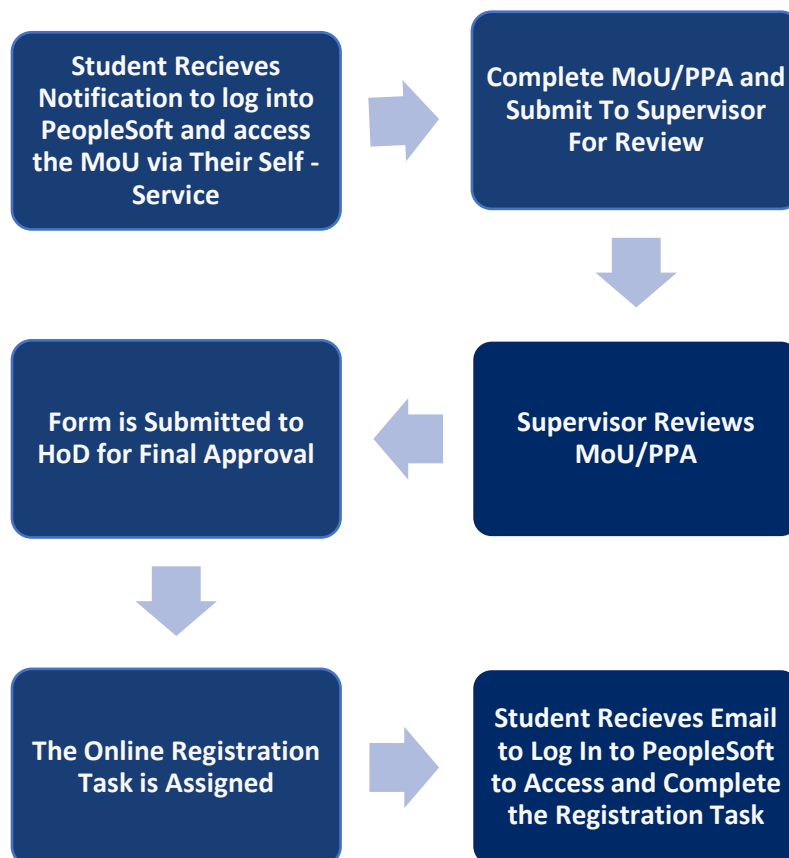


\*Unless specified otherwise in the registration schedule.



## PhD and Masters By Dissertation Only Students

All returning Doctoral and Masters by Dissertation only students are required to complete their Planned Progress & Activity (PPA) with their supervisor and obtain HOD sign-off prior to completing their registration. Completing the MoU automatically triggers the registration task.



**END**